OpenSafely

Stay Safe Against the Coronavirus

MAINTAIN PHYSICAL DISTANCE
Even if you feel well, stay at home as much as possible. In public, keep at least 6-feet distance from others. Avoid unnecessary appointments.

PRACTICE GOOD HYGIENE
Wear a face mask or covering in public. Cover your cough and sneezes. Avoid touching your eyes, nose and mouth.

PROTECT LOUISIANANS AT RISK
Take special caution to avoid exposing the elderly and people with underlying health conditions. Stay home when sick.

Phase 2 – Pool Halls, Bowling Alleys, Skating Rinks, and Arcades

***Refer to guidance provided for Amusement Parks, Amusement Rides, Sports Parks, Fairs, Festivals, Carnivals, Water Parks, Splash Pads, Theme Parks, Trampoline Parks, Children's Indoor Play Centers and Playgrounds, Concert and Music Halls, and Similar Activities for use of these facilities.**

***Refer to guidance provided for Outdoor Sports and Activities and Racing Events for use of these facilities.**

***Refer to guidance provided for Outdoor Play Centers and Playgrounds for use of these facilities.**

START DATE: To Be Determined - Contingent upon satisfaction of the requirements outlined below.

NOTE: Updated guidelines apply to all facilities whether currently reopened or future planned.

UPDATED July 12, 2020

The Office of State Fire Marshal is providing you with this update in conjunction with the Office of the Governor and the Louisiana Department of Health to keep you up to date with additional information and/or changes as it becomes available during our battle with COVID-19. These notifications are issued automatically and immediately to those who sign up through "OpenSafely" (https://opensafely.la.gov/).

Every attempt is being made to highlight critical changes that have occurred since the previously published notification for your convenience. However, please read through this entire document in context as these changes do not stand on their own and all of the additional general information and clarifications made may not be highlighted.

Preface:

This phasing plan applies to those non-essential businesses that have been affected during the COVID-19 stay-at-home order. Essential (critical) infrastructure businesses are not further restricted by these new guidelines and may continue to operate under the current guidelines that are applicable to the specific business. Refer to: https://gov.louisiana.gov/assets/docs/covid/Essential-Infrastructure_fact-sheet.pdf for specific information regarding critical infrastructure businesses.

COVID-19 is a highly contagious and deadly disease. The fundamental concept of this phased opening plan is to slowly open businesses at reduced occupant capacities that will allow for social distancing and circulation to keep employees and patrons safe. Everyone's cooperation is critical to the success towards defeating this disease and revitalizing our economy.

The virus spreads primarily through person-to-person contact, from droplets that are formed by coughing, sneezing or other projections, or by touching infected surfaces and then touching one's eyes, nose or mouth. Individuals can carry the virus and be contagious for up to 14 days prior to having any symptoms. The guidelines outlined below for social distancing, face coverings and sanitation are proven methods of mitigating these modes of transmission. **THE MOST IMPORTANT FACT** to remember is that COVID-19 is still prevalent across the state. We must all continue to do our part to help slow the spread, protect the most vulnerable and continue to remain vigilant until a cure or vaccine is widely available to provide general immunity.

Every individual in Louisiana shall wear a face covering over the nose and mouth when inside a commercial establishment or other building or space open to the public, whether indoor or outdoor. Refer to guidance provided for the Face Covering Order for specific information regarding Proclamation Number 89 JBE 2020.

Below are a few additional public health recommendations to help businesses comply:

- See the Face Covering Guidance section below for a link to instruction on the proper use of face coverings.
- See the Referenced Documents section below for LDH's downloadable "thank you for wearing a mask" poster options 1 and 2 for business storefronts;
- Screen customers for symptoms before entry;
- Move to reservation systems to discourage congregating in groups while waiting for service;
- Adopt sick leave policies that reduce the disincentive for employees to try to come to work sick; and

- Allow employees in high-risk groups or who directly live with/care for a high-risk individual to work in areas without direct public contact.

Guidance:

Pool halls, bowling alleys, skating rinks, and arcades must adhere to moderate mitigation standards and social distancing measures to prevent the spread of COVID-19. Six feet of separation from other individuals not within the same household is recommended. Measures such as face covering, hand hygiene, cough etiquette, cleanliness, and sanitation should be rigorously practiced. **Individuals 65 years or older, people of all ages with poor control of medical issues like high blood pressure, heart disease, obesity, or a weakened immune system are at a higher risk for getting very sick or dying from COVID-19 and should strictly adhere to all CDC guidelines, and are encouraged to stay at home as much as possible.** The specific requirements and guidelines for this service industry during this phase are listed below. These requirements and guidelines supplement and do not replace any directives or guidance provided by other state agencies, boards and commissions, or other authorities having jurisdiction. Where conflicts occur, the stricter of the requirements will apply.

Limitations:

- **Owners or Operators** of the above referenced businesses shall submit a proposed **reopening plan** to the State Fire Marshal prior to opening. The plan shall specifically identify the method of ensuring compliance with the Occupant Capacity, Social Distancing and Safety Rules, management and staff guidelines, the cleaning guidelines for the areas that are outlined below, with the additional guidelines provided in OpenSafely for specific use areas, and the following:

    - Food service areas, if provided, shall comply with the Phase 2 guidelines for Restaurants, Cafes and Coffee Shops. Document compliance with the seating arrangements and additional guidance provided in that guidance.

    - Provide the registration number for the business or venue that is issued to you through "OpenSafely" (https://opensafely.la.gov/) with your request.

    - Plans are to be emailed to SFMDispatch@gmail.com for review by the Office of State Fire Marshal and the Louisiana Department of Health. Every attempt will be made to provide a response to you within 2 business days of receipt.

Note: Submittal of a proposed reopening plan does not guarantee approval to reopen.

- Confined common use spaces such as jump houses, ball pits, haunted houses, and similar spaces where distancing between individuals and small groups is not practical, or where surfaces are subject to frequently touching cannot be regularly sanitized, shall remain closed during this Phase 2 period.

- Self-serve buffets and other common food service stations shall not be allowed.

- Table and seating arrangements shall comply with the Phase 2 guidelines provided for Restaurants, Cafes and Coffee Shops.

Occupant Capacity and Building Safety Rules:

The maximum building capacity during the **Phase 2** period is limited to the requirements listed below and is limited by the social distancing requirements as outlined below. Please note that capacity restrictions should be applied down to the individual room, not just overall facilities.

- The stricter of the following requirements will apply:
    - A maximum of one person per 30 square feet of net useable floor area.
    - 50% of the occupant capacity where posted by order of the State Fire Marshal.
    - **There shall be no more than 50 people in any single indoor space at the same time.**
    - The maximum capacity for the overall building shall not exceed 250 persons where multiple separate rooms are provided.
        - **Note:** The maximum capacity includes both attendees and staff.
- Make arrangements to allow for the minimum of 6 feet distance between individuals and small groups.

  Reduce employee area capacity to allow for 6-foot distancing between employees.
- Do not allow physical contact between employees and patrons.
- Shared items such as bowling shoes, skates, and pool cues shall be thoroughly cleaned and disinfected between each customer use.
- Interior waiting areas shall be limited to the maximum number of persons that will allow for a 6-foot distance to be maintained between individuals and unrelated small groups. Waiting may be provided outside of the facility while following social distancing guidelines or persons shall wait in cars.
- Avoid gatherings in the building while entering, exiting, or moving about.

Checklist for Management:

☑ A minimum of one crowd manager shall be provided for every 50 attendees. Crowd managers shall be properly trained to control social distancing, enforce mask wearing, and in evacuation procedures.

☑ Actively enforce the capacity, masking and social distancing requirements and manage the attendees' movements.

☑ Ensure the exterior waiting areas are not blocked.

- ☑ Maintain social distancing requirements explained in this document.

- ☑ Wherever practical, implement a reservation system, whereby patrons may sign-up to access the facility during a prearranged time-slot. Schedule cleaning breaks between time-slots.

- ☑ EPA recommends that building owners and managers take proactive steps to protect public health by minimizing water stagnation during closures and taking action to address building water quality prior to reopening: https://www.epa.gov/coronavirus/information-maintaining-or-restoring-water-quality-buildings-low-or-no-use

Checklist for All Staff:

- ☑ Check for fever or respiratory symptoms daily.

- ☑ Keep at least 6 feet from other employees and customers.

- ☑ While around others, wear face coverings except while on an elevated lifeguard station that is at least 6 feet off the ground. Instructors for private and semi-private lessons shall wear appropriate PPE such as clear face shields while interacting with students.

- ☑ Frequent handwashing is the most important hand hygiene action to stop the spread of COVID-19. Gloves are recommended when touching products, goods, money and credit cards, but are otherwise not recommended for tasks that do not normally require gloves. If gloves are worn:
    - Wash hands before putting gloves on and after removing gloves.
    - Gloves should be changed between tasks, when they are obviously soiled, and after each interaction with a new individual.

- ☑ If gloves are not available, use hand sanitizer between each task and after visitor interaction.

- ☑ Clean and sanitize items frequently touched by employees.

- ☑ Clean and sanitize tables and counters, as well as surfaces that customers touch often, like doorknobs, handles, plates, light switches, countertops, game buttons, bowling balls, pool tables, etc. Current evidence suggests that SARS-CoV-2 may remain viable for hours to days on surfaces made from a variety of materials. Cleaning of visibly dirty surfaces, as well as high-touch surfaces, followed by disinfection is a best practice measure for prevention of COVID-19 and other viral respiratory illnesses in community settings. Follow the CDC guidance for proper cleaning and disinfecting. https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/cleaning-disinfection.html

- ☑ Clean and disinfect the restrooms regularly.

- ☒ Do not touch the customers.

Face Covering Guidance:

Refer to Louisiana Department of Health guidance here:
http://ldh.la.gov/assets/oph/Coronavirus/resources/CDC-DIY-cloth-face-covering-instructions.pdf

Steps for Cleaning of Areas and Other Items:

1. First, clean the area or item with soap and water or another detergent if it is dirty.

2. Then, use disinfectant.

   - If possible, use EPA-registered household disinfectant.

   - Follow the instructions on the label to ensure safe and effective use of the product.

     Many products recommend:
     - Keeping surface wet for a period of time (see product label).
     - Precautions such as wearing gloves and making sure you have good ventilation during use of the product.

     Diluted household bleach solutions may also be used if appropriate for the surface.
     - Check the label to see if your bleach is intended for disinfection and ensure the product is not past its expiration date. Some bleaches, such as those designed for safe use on colored clothing or for whitening, may not be suitable for disinfection.
     - Unexpired household bleach will be effective against coronaviruses when properly diluted.
     - Follow manufacturer's instructions for application and proper ventilation. Never mix household bleach with ammonia or any other cleanser. Leave solution on the surface for at least 1 minute.

     To make a bleach solution, mix:
     - 5 tablespoons (1/3rd cup) bleach per gallon of water; or
     - 4 teaspoons bleach per quart of water.

     Alcohol solutions with at least 70% alcohol may also be used.

The CDC offers this additional guidance for cleaning: https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/cleaning-disinfection.html

Reference Documents:

- ❑ Essential (Critical Infrastructure) Services remain operational with guidelines in place. See: https://gov.louisiana.gov/assets/docs/covid/Essential-Infrastructure_fact-sheet.pdf
- ❑ Restaurant outdoor dining areas self-serve or table service allowed and outdoor live entertainment with no dancing or standing - begins May 1st. Refer to OSFM Interpretive Memorandum 2020-23 for outdoor dining limitations and guidance which will remain effective throughout **Phase 2**. See: http://lasfm.org/doc/interpmemos/im_2020-23_Revised.pdf
- ❑ Face mask sign option 1: http://ldh.la.gov/assets/oph/Coronavirus/resources/Face-Mask-Sign-Option-1.pdf
- ❑ Face mask sign option 2: http://ldh.la.gov/assets/oph/Coronavirus/resources/Face-Mask-Sign-Option-2.pdf

Signage Samples:

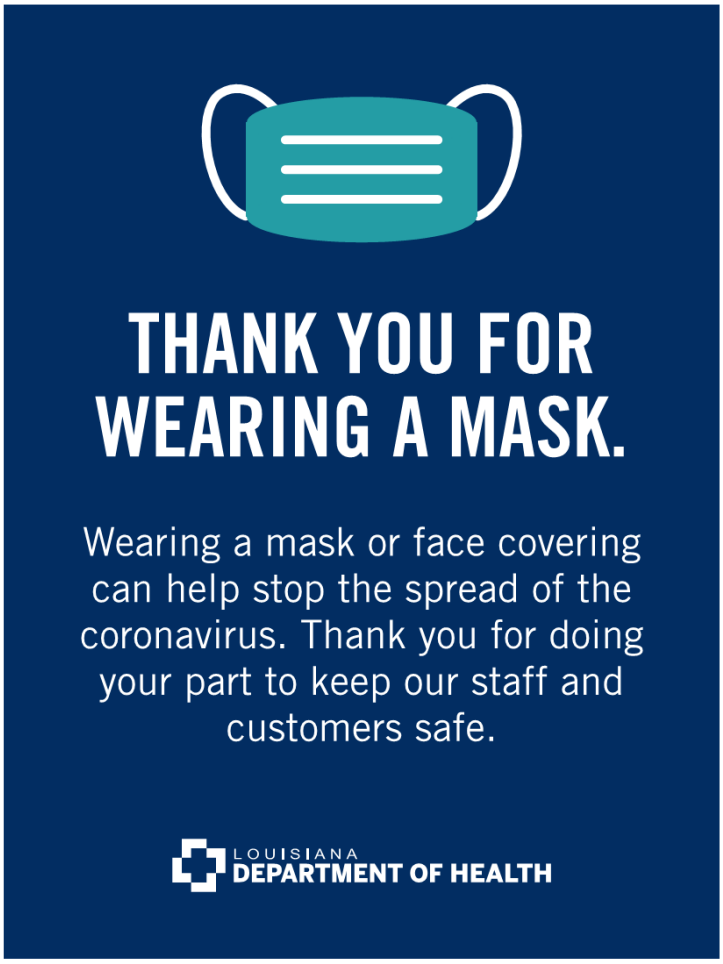
COVID-19 DAILY SELF CHECKLIST

Review this COVID-19 Daily Self Checklist before entering this establishment.

HAVE YOU EXPERIENCED ANY OF THE FOLLOWING SYMPTOMS?

- ☑ Fever (temperature over 100.4°F) without having taken any fever reducing medications
- ☑ Loss of smell or taste
- ☑ Shortness of breath or difficulty breathing
- ☑ Fatigue
- ☑ Muscle or body aches
- ☑ Headache
- ☑ Sore throat
- ☑ Congestion or runny nose
- ☑ Nausea/vomiting, diarrhea, loss of appetite
- ☑ Asked to self-isolate or quarantine by a medical professional or by a local public health official

SYMPTOMS MAY APPEAR **2-14 DAYS AFTER EXPOSURE TO THE VIRUS.**

If you answered yes to any of the above symptoms in the checklist, please do not enter this establishment and seek medical advice immediately.

For more information, please visit: *http://ldh.la.gov/coronaviurs* or *http://cdc.gov*.